

Regional Committee Minutes

Regional Committee Meeting held on: 6 Aug 2019, via Victoria Bridge Club.

Present:	Mindy Wu, Heather Jared, Paul Maxwell, Graham Cheater, Martyn Rew, Kathy O'Halloran
In attendance:	Katherine Gough
Apologies:	
Welcome:	Mindy welcomed all to the meeting
1. Minutes of previous meeting:	
	The minutes of the previous meeting held on 2 July 2019 were confirmed.
	Mindy / Graham
2. Matters arising from the previous minutes:	
	Mindy recommends that we set up a Gmail business address (\$6 per month), rather than a personal one. This will ensure continuity as personnel change. Paul will scan the signed minutes and email a pdf to Kathy to use with the BNZ.
3. Correspondence In:	
	No significant correspondence. Two emails were dealt with during the meeting, as covered below.
4. Correspondence Out:	
	Nil.
5. Financial report:	

Financial position as at:	1 July 2019
Cheque Account:	810
Savings Account:	\$21,436
Term Deposit:	\$18,051

Payments to be approved for payment:		
Date	For	Amount
	The attached list of payments for July was presented to the Committee and approved.	\$5,124
	Moved Heather, seconded Martyn	

Comments on the Financial report:
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<p>Annual accounts are with the Auditor. Heather reported (attached) on income and expenditure for July. The Club Championship expenses are coming through – it is not intended to be profitable. Also, we are paying out on the expense claims around the IP finals later this year. Alan Jennings will attend the teachers training in Wellington on 16th, 17th August.</p> <p>The Committee discussed an email request from the Karori Club regarding a youth subsidy. The subsidy of \$100 was approved.</p> <p>The undocumented policy on youth subsidies was queried. NZBridge strategy strongly supports youth players. They have previously advised us to only subsidise up to 50%, as they consider youth players should make some contribution to their own costs. In the absence of a policy statement, we have to make decisions on a case by case basis. Such decisions need to be taken by the full Committee. Once there is an approved policy statement, then approvals can be done by Committee officers acting under the policy. For decisions outside the policy, they would go to the full Committee.</p>	
<p>Motion: As noted above, the listed payments were approved</p>	

Agenda items and General Business	
6	Items from NZ Bridge – Outside of routine correspondence and information copies already dealt with, Paul will supply copies of past minutes to Alister, as requested. He will also respond to correspondence about tournament scheduling in 2020. Graham reminded Paul about changes to the Paraparaumu Open dates.
7	Initiatives supporting the Region’s Strategic Plan. See Item 11. Mindy is discussing youth support with Jan from NZBridge.
8	Regional Bridge Mate report. Not much further to report since the previous meeting. The first Super Sunday event will be on 25 th August at the Upper Hutt Club.
9	Club Championship. This was successful with positive feedback. The scoring system was very difficult to set up. Paraparaumu wrote regarding the difficulty of finding Open pairs and made a suggestion on format. Heather will compile a report on income and expenditure. She advised that Chris will not be available for setting up and running the scoring next year. There are also issues next year around finding a suitable venue and the scoring arrangements. Action point. The Committee will discuss the arrangements for 2020 at the last meeting of 2019.
10	The Committee discussed Kathy’s draft of a Committee mandate (not a warrant, as it was described in the Agenda). Some amendments around funding policy were suggested, but otherwise only minor amendments are required. When the funding policy statement is settled, the Mandate should be placed prominently on the website in an “About us” tab. Action point. Committee members are to come to the next meeting with suggestions on a policy statement to support youth players, in particular.
11	Budget for 2020. Kathy and Heather noted that the 2020 budget will essentially be similar to the income and expenditure experienced in the previous year. (This was the basis for the budget Heather supplied earlier to Paul.) The 2020 budget will be taken from the audited accounts for 2019.
12	Annual Meeting with Clubs. Action point. Paul will send out the notice of the meeting to clubs in the next few days.
13	General business. Kathy raised the arrangements for banking money from Interclub, noting that not all directors were doing reconciliations. Martyn said that these were meant to be happening. Action point. Martyn will work with Kathy to sort out practicable arrangements for banking.
1	Next Committee meeting – 2pm, 17 September. Action point. Paul will book this.

Meeting closed at 16:10pm. Next meeting: 2pm, 17 September 2019, via Victoria BC.

Minutes confirmed by

Name (<i>printed</i>):	Mindy Wu	Role:	Chairperson
Signed:		Date:	

Attachments

Payment list, July

Income/expenditure, current financial year