

## Regional Committee Minutes

Regional Committee Meeting held on: 14 May 2019, via Victoria Bridge Club.

<b>Present:</b>	Mindy Wu, Heather Jared, Paul Maxwell, Graham Cheater, Martyn Rew
<b>In attendance:</b>	Katherine Gough
<b>Apologies:</b>	Kathy O'Halloran
<b>Welcome:</b>	Mindy welcomed all to the meeting
<b>1. Minutes of previous meeting:</b>	
	The minutes of the previous meeting held on 5 February 2019 were confirmed. <b>Action point.</b> Paul will gather recent minutes together and place on the website.
	Martin / Graham
<b>2. Matters arising from the previous minutes:</b>	
	Nil.
<b>8. Changes in Committee Membership</b>	
	Paul explained that Suzanne had resigned from the Committee, Margot also resigned but would continue to support the Committee on catering. Heather would be resigning as Treasurer on 1 June. Heather, per Mindy's request, would continue on the Committee. There would be two persons seconded onto the Committee. Kathy O'Halloran has agreed to come onto the Committee and to become the Treasurer. Mindy Wu would become the Chair. The membership changes were advised to NZBridge and were expected to be agreed to tomorrow. <b>Action points.</b> Heather will work with Kathy on changeover of the Treasurer role. Paul will advise NZBridge that Heather will continue on the Committee.
<b>3. Correspondence In:</b>	
	As distributed at the meeting. Matters, outside those covered here, were dealt with under Agenda items. We received an NZBridge notice on the process for Director exams. <b>Action point.</b> Martyn to contact Allan Joseph, drawing on his experience to help the Committee better support Wellington directing in future. Letter concerning "aj" Jennings' expenses for bridge training at Wellington secondary schools. This request was raised with NZBridge and approval obtained for the requested payments. Twenty one pupils attended the last lesson. The Committee will review numbers at its next meeting. NZBridge wrote regarding its annual meeting with regions on 8 June. <b>Action points.</b> Paul will advise that he, Graham and Martyn will attend. Paul will prepare a draft of the Annual Report. Tournament Scheduling. NZBridge advise that there are clashes of the Wellington Sixes and the Paraparaumu Open with the NI Teams in March 2020.
<b>4. Correspondence Out:</b>	
	Nil.
<b>5. Financial report:</b>	

<b>Financial position as at:</b>	<b>13 May 2019</b>
<b>Cheque Account:</b>	<b>\$12,886</b>

<b>Savings Account:</b>	<b>\$24,430</b>
<b>Term Deposit:</b>	<b>\$17,389</b>
<b>TOTAL:</b>	<b>\$51,705</b>

<b>Payments to be approved for payment:</b>		
<b>Date</b>	<b>For</b>	<b>Amount</b>
	To be submitted next meeting, once Congress and Annual accounts are completed.	
	<b>TOTAL</b>	

**Comments on the Financial report:**

Heather will finish the accounts for Congress and the previous financial year ended 31 March, before Kathy takes up the Treasurer role. The Congress made a loss in the current financial year. Payments for approval will be submitted next meeting. The requested coaching grant return has been sent. An invoice for the RBM pilot has been received. NZBridge have requested a budget for 2020. NZBridge will be making a decision soon as to whether the RBM activity will continue. If it does, then we might expect to be asked to continue to contribute significant funding. **Action points.** Heather will check whether the latest invoice has been paid. She will provide Paul with a 2020 budget statement to pass onto NZBridge.

**Motion:**

**Agenda items and General Business**

<b>6</b>	Items from NZ Bridge, covered in Correspondence.
<b>7</b>	(Combined with Item 9.) Katherine reported that there were 6 Novice tables at Congress, and we were one person away from having a seventh. She considered this was due to the successful "Super Sundays", and the encouragement of the Novices to enter. Junior participation wasn't as high, although some late withdrawals over transport shortages from the Wairarapa affected this. Club and Director support for the "Super Sunday's" is excellent. A concern is that some clubs are reluctant to provide contact details for novice because of privacy concerns. This should not be a major issue if the induction process for novices explains the RBM role and obtains permission from them.
<b>8</b>	Changes in Committee Membership. Suzanne has resigned as Chair and from the Committee. Margot will also leave the Committee, although she is happy to continue assisting with catering. Heather has resigned as Treasurer, but agreed to continue on the Committee. Chris Jared, although not on the Committee, has done much work for the Congress and Interclub. He will continue with Interclub but the Committee will need to make other arrangements for the 2020 Congress registration and booklet. Mindy Wu has joined the Committee and was elected as Chair. Kathy O'Halloran has joined the Committee and will replace Heather as Treasurer.
<b>9</b>	See Item 7.
<b>10</b>	Upcoming Regional Tournaments. The Wellington Club is running the Wellington Main Regional Teams on the weekend of the 29 June on behalf of the Committee. The Hutt Club is available for the Club Championship on the 14th July. It will be run as done last year. The Criteria for the Restricted Open grade will be that used for Interclub this year. <b>Action point.</b> Paul will update last year's documentation for sending out to the Clubs.

<b>11</b>	See 13.
<b>12</b>	Allocation of Responsibilities. Mindy will become the Youth Bridge Liaison representative on the Committee. Other current roles will continue, as above, with Paul remaining as Secretary, Graham managing Rubber Bridge, Martyn Interclub, Kathy Treasurer, Katherine Junior League in addition to/alongside her RBM job. <b>Action points.</b> Paul will raise tournament clashes with the Wellington Club, Graham will talk with the Paraparaumu club about their clash. Martyn will provide some notes on the background to the Interclub Restricted Grade Criteria for forwarding in response to the Kapi Mana BC enquiry.
<b>13</b>	Points of Contact and Revamp of the Website. Mindy suggested the website home page should set out the role of the Committee and provide an obvious point of contact with the Committee for Committee business. <b>Action point.</b> Mindy will work with Paul and approach Chris Jared for advice.
<b>14</b>	Next Committee meeting – 2 July. <b>Action point.</b> Paul will book this

Meeting closed at 12:15pm. Next meeting: 10am, 2 July 2019, via Victoria BC.

Minutes confirmed by

Name ( <i>printed</i> ):	Mindy Wu	Role:	Chairperson
Signed:		Date:	